

**AUDIT COMMITTEE
WORK PROGRAMME 2023/24**

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report
30-May-23 2:00PM	External Audit	Grant Thorntons 20/21 Audit Opinion (ISA 260) Report for 20/21	Routine	1.8/1.9	Grant Thornton
	Internal Audit	Internal Audit Annual Report 2022/23	Routine	1.4	Chief Internal Auditor
		Annual Fraud Report 2022/23	Routine	2.4/2.10	Chief Internal Auditor
		Draft Annual Governance Statement 2022/23	Routine	2.5/4.4	Chief Internal Auditor and Director - Finance
		Internal Audit Plan - Quarter 2 2023/24	Routine	1.2	Chief Internal Auditor
	Finance:	Draft Statement of Accounts 20/21	Routine	3.1	Director - Finance
Draft Statement of Accounts 2022/23 Update on 2021/22 Annual Governance Statement Issues		Routine	3.1	Director - Finance	
Risk & Insurance	Corporate Risk Report (Q4)	Routine	4.1/4.3	Risk & Insurance Manager	
	SIRO Assurance Report	Routine	4.1/4.3	Director of Legal and Democratic Services (SIRO)	
Other	Audit Committee Terms of Reference	Routine	-	Director of Legal and Democratic Services	
Jul-23 2:00PM	External Audit	Audit Plan for 2022/23	Routine	1.8/1.9	Grant Thornton
		Auditors Annual Report for 2021/22 and 2022/23	Routine	1.8/1.9	Grant Thornton
	Internal Audit	Internal Audit Activity Report	Routine	1.5/1.6/1.7	Chief Internal Auditor
		Audit Committee Annual Report to Full Council (Draft)	Routine	5.1	Chief Internal Auditor
	Finance	Debt Write Off Report	New - Routine		Director - Finance
	Other	Governance of Council Companies	Routine	2.5/4.4	Shareholder Liaison Manager
		Bristol Waste Limited - Audit and Risk Committee Assurance	Routine	4.4	Bristol Waste Limited
		Goram Homes - Audit and Risk Committee Assurance	Routine	4.4	Goram Homes
		Review of Specific Corporate Risk	Routine		
Sep-23 2:00 PM	External Audit:	External Audit Progress Report	Routine	1.8/1.9	Grant Thornton
	Finance:	Treasury Management - Annual Report	Routine	3.3	Director - Finance
		Final Statement of Accounts and AGS	Routine	3.1/2.5	
Internal Audit	Internal Audit Activity Report	Routine	1.5/1.6/1.7	Chief Internal Auditor	
	Internal Audit Plan - Quarter 3 2023/24	Routine	1.2	Chief Internal Auditor	

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	Risk Management:	Risk Management Annual Report and Improvement Plan Corporate Risk Report (Q1) Review of Specific Corporate Risk	Routine Routine Routine	4.1/4.3 4.1/4.3 4.1/4.3	Risk and Insurance Manager. Risk & Insurance Manager
	Customer Relations	Annual Report of Local Government and Social Care Ombudsman Decisions	Routine	1.12	Customer Relations Manager
	Other	Update of SEND and DSG Improvement Plans Digital Transformation Programme Update	Routine Routine	4.1/4.3 4.1/4.3	Executive Director Children and Education Director: Policy, Strategy and Digital
20 November 2023 2:00 PM	External Audit:	External Audit Findings Report for 2022/23	Routine	1.8/1.9/3.2	Grant Thornton
	Finance:	Treasury Management Mid-Year Report Debt Write Off Report Pension Fund	Routine Routine	3.3	Director - Finance Director - Finance
	Internal Audit:	Internal Audit Half Year Update Counter Fraud Half Year Update Report Audit Committee Half Year Report to Full Council (Draft) Internal Audit Quality Assurance and Improvement Plan, Charter and Strategy Internal Audit Plan - Quarter 4 2023/24	Routine Routine Routine Routine Routine	1.5/1.6/1.7 2.4./2.10 5.1 1.1/1.6 1.2	Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor
	Risk Management:	Corporate Risk Report (Q2)	Routine	4.1/4.3	Risk and Insurance Manager
	Other	Adult Social Care Transformation Programme Update Children and Families Transformation Programme Update			Executve Director: Aadults and Communities Executive Director Children and Education
29-Jan-24	Internal Audit:	Internal Audit Update Report	Routine	1.5/1.6/1.7	Chief Internal Auditor
	Risk Management:	Corporate Risk Report (Q3) Review of Specific Corporate Risk	Routine Routine	4.1/4.3 4.1/4.3	Risk and Insurance Manager Risk Manager / Risk Owner
	Finance	Debt Write Off			
	Other	Property Management Programme Update Temporary Accommodation Programme Update			Director: Property Assets & Infrastructure Director Housing and Landlord Services
Mar-24 3:00 PM	External Audit:	External Audit Plan for 2023/24	Routine	1.8/1.9/3.2	Grant Thornton
	Internal Audit:	Draft Internal Audit Annual Plan 2024/25 Annual Whistleblowing Update	Routine Routine	1.2 2.4	Chief Internal Auditor Chief Internal Auditor
	Legal:	Code of Corporate Governance	Routine	2.6	Director: Legal& Democratic Services
	Corporate:	AGS 2022/23 - Actions Tracking Update External Inspections Update	Routine Routine	2.5/4.4/1.7 4.4	Director: Finance Head of Executive Office

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